RISK ASSESSMENT

Funday Entertainment Limited



RA - FUN005/15

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| **LOCATION:** | | | | | | Various Locations | | | | | **DATE:** | January 2015 |
| **OPERATION/PROCESS:** | | | | | | Safe installation and dismantling of inflatables | | | | | | |
| **HAZARDS IDENTIFIED:** | | | | | | 1. Minor crush injuries from rolled up units, 2. Manual handling injuries, 3. Impact from erection of inflatables, 4. Impact with tools, tools falling 5. Slip/trip/fall hazards. | | | | | | |
| **SECONDARY HAZARDS:** | | | | | | Weather conditions, other people, | | | | | | |
| **EXPOSED PERSONS:** | | | | | | Funday Staff, Passers by | | | | | | |
| **FREQUENCY OF EXPOSURE:** | | | | | | As per Event Date/s | | **DURATION OF EXPOSURE:** As per Event hours | | | | |
| ***RISK = LIKELIHOOD X SEVERITY*** | | | | | | | | | | | | |
| ***LIKELIHOOD***  **0** = Zero to very low  **1** = Very unlikely  **2** = Unlikely | **3** = Likely  **4** = Very likely  **5** = Almost certain | | | | | | ***SEVERITY***  **0** = No injury or illness  **1** = First aid injury or illness  **2** = Minor injury or illness | | | **3** = “ 3 day “ injury or illness  **4** = Major injury or illness  **5** = Fatality, disablement injury, etc | | |
| **Risk Values:** LOW = **1 to 8** MEDIUM = **9 to 16** HIGH = **17 to 25** | | | | | | | | | | | | |
| **Activity Risk Rating:** *Likelihood* ***5*** *X Severity* ***4*** *= Total* ***20*** | | | | | | | | | | | | |
| **Activity Risk Value*:*** *LOW MEDIUM* ***HIGH*** | | | | | | | | | | | | |
| **CONTROL MEASURES**  **Steps to be taken to avoid an accident or incident leading to an injury:** | | | | | 1. Ensure the inflatable lay down area is cordoned off to prevent un-authorised access by non-Funday people during the set up process. 2. All work is to be carried out inside the cordoned off area 3. Ensure all members of Funday Staff moving rolled inflatables are fit and capable of moving them under controlled conditions. 4. Ensure Manual Handling is kept to a minimum and lifting aids/ trolleys are used at all times. 5. All Funday staff are to be trained/ briefed on the correct approach to lifting. 6. Ensure all tools and equipment are safe and correct for the job 7. Ensure all electrical equipment has been PAT tested and records kept. 8. Ensure that once the blower is connected all staff are clear of the inflatable while being inflated. 9. Ensure all corners of the inflatable are safely secured to the ground and regular checks are carried out to ensure they stay in place. 10. Ensure cables are kept to a minimum and set out safely to minimise any trip/ fall hazards. Any areas where cables are protruding across walkways MUST be covered and signage prominently displayed. 11. On completion of the installation all tools and non-required equipment is to be returned to the vehicle and stored correctly. 12. When carrying out the dismantling of the play area ensure everyone is off/ out of the inflatable/s before switching of the electricity and that they have safely exited the area. 13. Ensure that Vehicles are parked in a predetermined area and do not cause obstruction to the public or the emergency services. 14. While driving across the area ensure the vehicle speed is kept to a minimum (5mph maximum) 15. All Funday staff are to be briefed on the risk assessments for the event procedures. | | | | | | | |
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| **Residual Risk Rating*:*** *Likelihood* ***2***  *X Severity* ***3***  *= Total* ***6*** | | | | | | | | | | | | |
| **MONITORING RESULTS:** | | The Funday Manager is to ensure all staff are fully aware of their roles and responsibilities. | | | | | | | | | | |
| **REVIEW DATE:** | | At regular intervals, not to exceed 12 months or when circumstances change. | | | | | | | | | | |
| **RESIDUAL RISK RATING: LOW** | | | | | | | | | | | | |
| **ASSESSOR:** | | | | Andre Rayson | | | | **POSITION:** | Senior Health & Safety Advisor | | | |